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| **fee_rgbeco-schools_rgb_notext.jpgFEE/Eco-Schools****Simple Environmental Review Template** |

*This review is a suggested format, designed to be an audit tool for the Eco Committee to use in your school. The questions are labelled so that you can tell which will require investigation by the pupils, which you will need to ask a member of staff about and which may take a bit of research.*

*The Eco-Schools programme does not require that you complete all the suggestions in this document. It is designed to be a stimulus, so that you can use it to assess what happens in your school at the start of the programme and as a monitoring tool each year. It also might not include every possible idea that you could carry out, so please don’t take the questions as exhaustive.*

*The questions should help committee members to think of actions that can be undertaken in the school to improve the environment and the school’s impact on our planet. The chosen targets for the year/term should then be put into an action plan.*

*Please take the time to investigate each year as a lot can change over 12 months.*

**Date completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Completed by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Key:**

Pupils can find the answers themselves by looking carefully around the school.

Pupils may need to ask an adult to find the answers to these questions.

A little bit more investigation is required, maybe a survey or asking questions to other pupils.

 This is a way of **measuring** the impact that you are having on the environment so you can show how much you are improving. This is an important part of being an Eco-School.

**Litter**

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 **Litter**

**Inside the school:**

|  |  |  |
| --- | --- | --- |
| MC900300275[1]Is the inside of the school free from litter? | Yes | No |
| MC900300275[1]Are there enough bins inside the school? | Yes | No |
| MC900300275[1]Are the bins in the right places? | Yes | No |
| MC900300275[1]Are the bins emptied often enough? | Yes | No |

**School grounds:**

|  |  |  |
| --- | --- | --- |
| MC900300275[1]Are the school grounds free from litter? | Yes | No |
| MC900300275[1]Are there enough bins around the school grounds? | Yes | No |
| MC900300275[1]Are the bins in the right places? | Yes | No |
| MC900300275[1]Are the bins suitable? E.g. does the litter blow out or are they too small/big? | Yes | No |
| MC900300275[1]If litter is present, is it coming from children in school or from outside the school grounds? | School | Outside |

**Outside the school:**

|  |  |  |
| --- | --- | --- |
| MC900300275[1]Is your community generally litter free? | Yes | No |
| MC900300275[1]Are there enough bins in the community? | Yes | No |
| MC900441498[1]Does the school help to keep the community clean? | Yes | No |

**General:**

|  |  |  |
| --- | --- | --- |
| Does the school have a clear policy on litter? MC900441498[1] | Yes | No |
| MC900434929[1]Do all pupils know the problems caused to the environment and wildlife by dropping litter? | Yes | No |
| MC900290890[1]Do you keep a record of what, where, when and amount of litter found? | Yes | No |

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| --- | --- |
| MC900290890[1]Number of bags collected in last school / community litter pick |  |

**Action Points/comments:**

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**Waste Minimisation**

**Reduce:**

|  |  |  |
| --- | --- | --- |
| MC900441498[1]Does the school use email to send (news)letters? | Yes | No |
| MC900441498[1]If you send letters, is it one per family? | Yes | No |
| MC900300275[1]Do teachers photocopy back to back when they can? | Yes | No |
| MC900300275[1]Do pupils bring their packed lunch in reusable containers? | Yes | No |

**Reuse:**

|  |  |  |
| --- | --- | --- |
| MC900300275[1]Is paper **always** used on both sides before it is recycled? | Yes | No |
| MC900300275[1]Is scrap paper made into useful notebooks? | Yes | No |
| MC900441498[1]Are envelopes reused in the office? | Yes | No |
| MC900441498[1]Are exercise books made from recycled paper? | Yes | No |
| MC900441498[1]Are the toilet paper and hand towels made from recycled paper? | Yes | No |
| MC900441498[1]Does the office and photocopier use recycled paper? | Yes | No |
| MC900300275[1]Do you reuse any packaging in the classrooms ? | Yes | No |
| MC900300275[1]Do you have a swap shop for school uniform/games/ books/DVDs? | Yes | No |

**Recycle:**

|  |
| --- |
| Which of the following do you recycle? (circle or highlight)MC900300275[1]Paper Plastic Cans Cardboard Clothing/MaterialBatteries Phones Stamps Glasses Cooked food ink cartridges |
| MC900300275[1]Do you have a compost bin/area that is in use? | Yes | No |
| MC900300275[1]Is the compost made up of a mix of ‘wet’ and ‘dry’ materials?  | Yes | No |
| MC900300275[1]Do you use your compost on the school grounds? | Yes | No |
| MC900441498[1]Do the kitchen staff compost vegetable peelings? | Yes | No |
| MC900441498[1]Does the kitchen recycle their waste? | Yes | No |
| MC900300275[1]Are there enough recycling bins around the school? | Yes | No |
| MC900300275[1]Do the recycling bins always have the right things in them? | Yes | No |

**Information:**

|  |  |  |
| --- | --- | --- |
| MC900434929[1]Does everyone in the school know why you are trying to reduce waste? | Yes | No |
| MC900290890[1]Does anyone check how much waste you are preventing from going to landfill sites? | Yes | No |
| MC900434929[1]If so, does everyone in the school know? | Yes | No |
| MC900434929[1]Do people in the school know what happens to things we recycle? | Yes | No |

|  |  |
| --- | --- |
| MC900290890[1]Percentage of waste being diverted from landfill this year: |  |

**Action Points / Comments:**

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**Energy**

**Gas / Oil:**

|  |  |  |
| --- | --- | --- |
| MC900300275[1]Are windows and doors free from draughts? | Yes | No |
| MC900300275[1]Are curtains or blinds fitted at the windows? | Yes | No |
| MC900441498[1]If so, are they closed at night to keep warmth in? | Yes | No |
| MC900300275[1]Are windows and doors always kept shut when the heating is on? | Yes | No |
| MC900300275[1]Are reflector panels fitted behind radiators? | Yes | No |
| MC900300275[1]Does each classroom have a thermostat on the radiator so you can turn it down if too hot? | Yes | No |
| MC900300275[1]Does each classroom have a thermometer so you can try and keep the temperature at 18 degrees Celsius? | Yes | No |
| MC900300275[1]Is the hot water comfortably hot, but not too hot? | Yes | No |
| MC900441498[1]If there is a hot water boiler in the staff room, is it switched off when not in use? | Yes | No |
| MC900441498[1]Are hot water pipes and tanks properly insulated? | Yes | No |
| MC900441498[1]Is there insulation in the roof of the school building to reduce heat loss? | Yes | No |

**Electricity:**

|  |  |  |
| --- | --- | --- |
| MC900300275[1]Are lights **always** turned off in empty rooms? | Yes | No |
| MC900300275[1]Are lights turned off as soon as there is enough daylight? | Yes | No |
| MC900300275[1]Are light switches for lights next to windows labelled, so that they are left off during the day? | Yes | No |
| MC900300275[1]Are lights switched on only where they are needed? | Yes | No |
| MC900300275[1]Are lamps and light fittings clean? | Yes | No |
| MC900300275[1]Are windows and roof lights clean? | Yes | No |
| MC900300275[1]Are computers switched off when not in use? | Yes | No |
| MC900300275[1]If computers are left on are the monitors turned off to save energy? | Yes | No |
| MC900300275[1]Are overhead projectors, televisions and videos switched off at the socket when not in use? | Yes | No |
| MC900300275[1]Are photocopiers and similar equipment switched off when not in use? | Yes | No |

**General:**

|  |  |  |
| --- | --- | --- |
| MC900434929[1]Is everyone aware of how saving energy helps our planet? | Yes | No |
| MC900290890[1]Does anyone in the school regularly check how much energy is used/saved? | Yes | No |
| MC900441498[1]Has the school investigated possible sources of renewable energy? | Yes | No |

**Action Points /Comments:**

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**Water**

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| --- | --- | --- |
| MC900300275[1]Is the school free from dripping taps? | Yes | No |
| MC900300275[1]Do pupils always turn the taps off fully? | Yes | No |
| MC900441498[1]Are the toilets designed to reduce water loss with a low-volume flush? | Yes | No |
| MC900300275[1]If not, do you have water saving devices in the toilet cisterns?*e.g. a Hippo bag or bottles filled with water* | Yes | No |
| MC900441498[1]Do the urinals flush only on request or only during school hours rather than constantly? | Yes | No |
| MC900300275[1]If you have push taps, do they dispense the right amount of water at the right speed? | Yes | No |
| MC900300275[1]Do you have a water butt to collect rainwater for watering plants? | Yes | No |
| MC900300275[1]Is rain water collected and used for anything else around the school?*e.g. Flushing toilets or maintaining pond levels* | Yes | No |
| MC900300275[1]Do pupils only fill their water bottles with as much as they need? | Yes | No |
| MC900441498[1]Does anyone check how much water is being used/saved?  | Yes | No |
| MC900441498[1]Do you learn about water issues in other countries? | Yes | No |
| MC900434929[1]Does everyone understand how saving water can help look after our planet? *(think about the energy used to make our water safe to drink)* | Yes | No |

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| --- | --- |
| MC900290890[1]Amount of Water used last year (shown on bills) |  |

**Action Points /Comments:**

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**Transport**

**Travel to school:**

|  |  |  |
| --- | --- | --- |
| MC900290890[1]Do most pupils walk, cycle or catch the bus to school? | Yes | No |
| MC900300275[1]Do you survey how people travel to school? | Yes | No |
| MC900300275[1]Is there somewhere dry and safe to store bikes? | Yes | No |
| MC900441498[1]Does the school provide cycle instruction for pupils? | Yes | No |
| MC900441498[1]Do you hold regular walk or cycle to school events/days? | Yes | No |
| MC900300275[1]Is it safe to walk or cycle to school? | Yes | No |
| MC900300275[1]Do cars park away from the entrance to the school? | Yes | No |
| MC900300275[1]Is the school car park a safe place for pedestrians? | Yes | No |
| MC900434929[1]Do the teachers share lifts wherever possible? | Yes | No |
| MC900434929[1]If pupils are collected in cars, do the drivers make sure that they turn their engine off when waiting? | Yes | No |

**Transport to the school:**

|  |  |  |
| --- | --- | --- |
| MC900441498[1]Do any school vehicles use alternative energy e.g. Electricity or vegetable oil? | Yes | No |
| MC900441498[1]Do you try to source fruit for during the breaks locally and in season? | Yes | No |
| MC900441498[1]Does the kitchen try to source food locally? | Yes | No |
| MC900441498[1]Do you learn about where food comes from and food miles? | Yes | No |
| MC900441498[1]Does the school order supplies in bulk to avoid too many deliveries? | Yes | No |

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| --- | --- |
| MC900290890[1]Percentage of pupils and staff currently not travelling by car: |  |

**Action Points / Comments:**

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**School Grounds**

**School Grounds for Pupils:**

|  |  |  |
| --- | --- | --- |
| MC900300275[1]Are there games painted on the playground? | Yes | No |
| MC900300275[1]Are there murals, mosaics, sculptures or other artwork? | Yes | No |
| MC900300275[1]Are there lots of different surfaces to feel, touch and explore? | Yes | No |
| MC900300275[1]Are there plenty of things for climbing and balancing on, jumping and swinging from? | Yes | No |
| MC900300275[1]Are there quiet, shady places to sit and talk? | Yes | No |
| MC900300275[1]Do you grow your own vegetables or fruit in the school grounds?  | Yes | No |
| MC900300275[1]Do you have an outdoor classroom area? | Yes | No |
| MC900434929[1]Are any of the lessons held in the school grounds? | Yes | No |
| MC900441498[1]Do all pupils have the opportunity to suggest what changes or new things they would like in the school grounds? | Yes | No |

**Comments / Action Points:**



**Biodiversity**

|  |  |  |
| --- | --- | --- |
| MC900300275[1]Does the school have trees in the grounds? | Yes | No |
| MC900434929[1]If yes, are there a variety of native trees? | Yes | No |
| MC900300275[1]Does the school have hedgerows? | Yes | No |
| MC900441498[1]Are newly planted trees looked after? | Yes | No |
| MC900300275[1]Does the school have a pond or marshy area? | Yes | No |
| MC900300275[1]Does your pond have an exit route for frogs, toads, newts and hedgehogs? | Yes | No |
| MC900434929[1]Does your pond have a variety of native plants? | Yes | No |
| MC900300275[1]Does your pond have a variety of depths? | Yes | No |
| MC900300275[1]Does your school have a meadow? | Yes | No |
| MC900300275[1]Does your meadow have a variety of flowers and grasses? | Yes | No |
| MC900300275[1]Does your school have areas of long/undisturbed vegetation linking habitats together? | Yes | No |
| MC900300275[1]Does your school provide habitats for a wide variety of minibeasts?Please circle the ones that you have:*Log pile Stone pile Minibeast hotel Scented flowers/herbs**Butterfly bushes Areas of undisturbed vegetation* | Yes | No |
| MC900300275[1]Does your school provide habitats for a variety of birds?Please circle the ones that you have:*Bird boxes Bird feeders Bird bath Perching post**Berry and nut bearing shrubs/trees* | Yes | No |
| MC900441498[1]Do you manage and look after your habitats for wildlife?Please circle the ones that you manage:*Trees Minibeast habitats Bird habitats Pond Meadow* | Yes | No |
| MC900441498[1]Do you keep a record of the different types of plants and animals that you find in your school grounds? | Yes | No |
| MC900441498[1]Are the school grounds free from herbicides and pesticides? | Yes | No |
| MC900290890[1]Have you carried out a biodiversity survey of your school grounds? | Yes | No |

|  |  |
| --- | --- |
| MC900290890[1]Number of plant and animal species found in last survey: |  |

**Comments / Action Points:**

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**Global Citizenship**

|  |  |  |
| --- | --- | --- |
| MC900441498[1]Does your school have an active link with a school in another country? | Yes | No |
| MC900300275[1]Do the teachers have Fair Trade tea and coffee in the staffroom? | Yes | No |
| MC900300275[1]Are there any other Fair Trade products used in school? (fruit juice, footballs, bananas) | Yes | No |
| MC900441498[1]Do you have any visitors from the local community to talk about local or global issues? | Yes | No |
| MC900434929[1]Are pupils aware of their Rights and Responsibilities (linked to the UN convention on the Rights of the Child)? | Yes | No |
| MC900434929[1]Do you consider the global impact of Eco-Schools actions and is the whole school aware? *(e.g. how does turning off the lights help someone in a ohter country?)* | Yes | No |
| MC900300275[1]Do you have resources from other countries e.g. Clothing to dress up / artefacts / musical instruments? | Yes | No |
| MC900441498[1]Do you have any whole school awareness days to support people in other countries/situations? | Yes | No |
| MC900441498[1]Do school meals ever include food from other cultures/countries? | Yes | No |
| MC900441498[1]Do pupils look after their local community as well as their school? | Yes | No |

**Comments/Action Points:**

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**Health & Wellbeing**

|  |  |  |
| --- | --- | --- |
| MC900300275[1]Do you have a fruit tuck shop that is run by pupils? | Yes | No |
| MC900300275[1]Are pupils encouraged to bring fruit for break? | Yes | No |
| MC900434929[1]Do most pupils who bring a packed lunch have at least 2 pieces of fruit or vegetables? | Yes | No |
| MC900300275[1]Does the school canteen always have a salad option? | Yes | No |
| MC900300275[1]Does the school canteen avoid chips for at least 3 days a week? | Yes | No |
| MC900441498[1]Do pupils have the opportunity to suggest what they would like to include in the dinner/canteen menu? | Yes | No |
| MC900300275[1]Is there free drinking water available all day? | Yes | No |
| MC900300275[1]Are pupils allowed to have water during lesson times? | Yes | No |
| MC900434929[1]Do all pupils get to experience growing and then eating their own food? | Yes | No |
| MC900441498[1]Does the school use environmentally friendly cleaning products? | Yes | No |
| MC900441498[1]Is there a fitness programme established in the school?  | Yes | No |

**Comments / Action Points:**

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 **Climate change**

|  |  |  |
| --- | --- | --- |
| Is the topic of climate change taught in any of the classes?MC900300275[1] | Yes | No |
| **Are pupils and staff encouraged to take the following steps to help fight climate change?** |  |  |
| Walk, cycle, or take public transport (or school bus) to school  | Yes | No |
| Use recycled paper | Yes | No |
| Save paper (e.g. by using both sides before sending for recycling) | Yes | No |
| MC900441498[1]Send items for recycling  | Yes | No |
| Eat less meat | Yes | No |
| Choose energy-saving light-bulbs | Yes | No |
| Does the school participate in Earth Hour, or other climate change campaigns? | Yes | No |

**Comments / Action Points:**